

Name:

Year:

Activity	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total
1. Community Events: Time working at local fairs, community outreach programs, plant sales, Communities in Bloom, Success with Gardening, CNE etc.													
2. Executive, Board and Monthly Meetings: Record hours spent at Executive and Board meetings x number of attending. Includes set-up and planning of regular meetings (not time during regular meetings).													
3. Executive and Board Members: President, V.P.'s, Secretary, Treasurer, Social Convenor, telephone committee, etc.													
4. Flower Shows, Garden Tours: Record planning and preparation time. Do not include time attending or viewing gardens by members.													
5. Planting, Preparation, Maintenance: Community Gardening, record time spent in activity X number of volunteers participating.													
6. Special Events: Workshops, seminars/courses, District AGM, OHA Convention hosting etc.													
7. Yearbook, Newsletter, Website: Time spent planning yearbooks. Newsletters, developing and maintaining websites.													
8. Youth activities: Time spent talking to schools, youth groups withing societies , etc.													
9. Other: (Please specify) Donated plants to local school (Agincourt) for their plant sale													

TOTAL